

Appointment regulations of the Faculty of Psychology

On grounds of and in accordance with the constitution of Sigmund Freud University Vienna, the following regulations for appointing university professors at the Faculty of Psychology were enacted.

§1

The initiation of an appointment procedure must be carried out by the rectorate.

§2

The rectorate must inform the academic senate about the new initiation of an appointment procedure.

§3

By the faculty conference, the academic senate must deploy an appointment committee which is competent to give a ruling. In accordance with the rules of procedure of the academic senate, representatives of the permanent academic staff of the SFU are to be sent in this appointment committee as follows: four professors as well as two representatives of the academic central block. Furthermore, two student delegates of the student's representation must be nominated. To participate as a member of the appointment committee, the students need to have completed 120 ECTS at least.

§4

The constitutive meeting of the appointment committee needs to be summoned by the head of the faculty conference. The meeting gets chaired by a committee member until a chairperson of the appointment committee was elected.

§5

The appointment committee must create a requirement profile and an according tender text for the job position/professorship which is to be announced. The tender text needs to be approved by the rectorate.

§6

The call for tender must be carried out by the rectorate. The tender text must be at least published at SFU homepage and additionally in national and/or international media.

§7

The appointment committee must qualify two external appointing reviewers. Both external appointing reviewers will be co-opted to the appointment committee as members who are fully eligible to vote.

§8

The appointment committee must appoint one internal reviewer. The internal appointing reviewer has to be recruited from the circle of members of the appointment committee.

§9

Appointing reviewers need to evaluate candidates' application documents and select the most suitable candidate based on the requirement profile as specified in the tender text. Also, they need to formulate a written statement (report) with an elaborated justification.

§10

On grounds of the reviewers' reports and the documents, the appointment commission creates a list of suitable candidates who will be invited for a public hearing. The hearing consists of a presentation followed by a discussion.

§11

On the grounds of the appointing reviewer's reports and with regard to the hearings' presentations, the appointment committee creates a detailed and well-founded short list of three candidates.

§12

The choice of the appointment committee (as presented in the shortlist of three candidates) must be conveyed to the rectorate without delay.

§13

The rector can dismiss the nominated three candidates of the shortlist, if this list does not consist of the best-suited candidates. In case of the dismissal, the rector must inform the senate.

§14

In case of the dismissal, the appointment committee has the right to provide a new shortlist of three candidates or provide an adequately justified vote of persistence.

§15

If the rector rejects the vote of persistence, the position/professorship must be appointed anew and the appointment procedure must be initiated anew.

§16

The rector must choose a candidate according to the ranking of the short list and must immediately set up an appeal hearing with the chosen candidate.

§17

Following the procedure of the Austrian University Law which is regulated by §99, a firstly temporary appointment of the university professor is possible under the following terms and conditions:

- 1) The professorship is budgetary implemented.
- 2) The selection of the candidate resides with the rector at the suggestion of or after consultation with the faculty conference.
- 3) The budgetary implemented professorship is limited up to three years. After two years the latest, a procedure of appointment according to the appointment regulations is to be initiated by the senate. The present holder of the temporary professorship gets explicitly invited to make an application for the full professorship.
- 4) The ordinary appointment procedure for the full professorship needs to be settled and brought to a conclusion within a year (that means three years after the temporary appointment of the university professor the longest).
- 5) If the procedure was not brought to a conclusion at the end of the time limitation (for whatever reasons), the present holder of the temporary professorship can be ordered by the rector as a representative for the full professorship on an interim basis until the procedure is brought to a positive conclusion.