

# Admission Regulations of the Faculty of Law of the Sigmund Freud University Vienna

## § 1. Scope of application

These admission regulations apply to the Bachelor's and Master's degree programmes in Law at the Faculty of Law of the Sigmund Freud University of Vienna.

## § 2. Admission

- (1) The prerequisite for admission to the Bachelor's degree programme in Law is a general university entrance qualification according to § 64 UG 2002 as amended. The requirement to take an additional examination in Latin according to § 3 UBVO 1998 as amended does not apply.
- (2) The general university entrance qualification must be proven by an Austrian certificate within the meaning of § 64 para. 1 no. 1 and no. 2 UG 2002 as amended. Foreign certificates are equivalent if this can be confirmed on the basis of an international agreement or on the basis of a nostrification. In individual cases, the rectorate of the Sigmund Freud Private University may confirm the equivalence of a foreign certificate. The general university entrance qualification is also deemed to be proven if a certificate of completion of at least three years of study at a recognised domestic or foreign post-secondary educational institution or a university course of at least three years' duration is presented.
- (3) The prerequisite for admission to the Master's degree programme in Law is the completion of a relevant Bachelor's or Diploma degree programme with a minimum workload of 180 ECTS credits.

## § 3. Admission procedure

- (1) The admission procedure consists of an online application and an admissions interview with the head of the relevant degree programme.
- (2) As part of the online application, the following documents, among others, must be uploaded via the application tool:
  1. Proof of university entrance qualification;
  2. curriculum vitae;
  3. letter of motivation;
  4. birth certificate;
  5. proof of citizenship or official photo ID;
  6. proof of registration (optional).
- (3) For admission to the Master's degree programme in Law, proof of completion of a relevant Bachelor's or Diploma degree programme must also be uploaded.
- (4) If creditable work has already been completed at other post-secondary educational institutions, this should be submitted to the head of the degree programme no later than one week before the admission interview. Recognition takes place in accordance with the recognition regulations.

(5) The decision on admission to the degree programme and fulfilment of the admission requirements is the responsibility of the programme director. The applicant concerned may lodge an appeal against this decision with the Dean of the Faculty of Law within two weeks of notification. The Dean must make a decision within two weeks. An appeal against this decision may be lodged with the Study Commission.

#### **§ 4. Selection procedure for limited study places**

- (1) Sigmund Freud University Vienna is authorised to limit the number of study places. In this case, applicants may be rejected despite fulfilling the admission requirements.
- (2) Should it be necessary to limit the number of study places due to high demand, the Rectorate of the Sigmund Freud Private University will define selection criteria for an objective and transparent selection procedure.
- (3) Applicants must be informed of the limitation of study places and of the decision on their admission and participation in the selection procedure within a reasonable period of time before the start of the degree programme.